



**Lexington Public Schools**  
**Bowman School**  
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Dear Bowman Families,

Welcome Back to Bowman School! As you have heard, we are thrilled to be welcoming back everyone to Bowman on time, despite our construction delays. This letter will give you all the details for a smooth opening for our first days of school. Please read it carefully.

As usual, CLASSROOM TEACHERS WILL MEET STUDENTS AND GUIDE THEM INTO CLASSES ON THE FIRST THREE DAYS OF SCHOOL. All students in grades 1-5 will meet their classroom teachers on the baseball diamond. Given the construction, students may WALK THROUGH the building (MAIN DOOR) to the **baseball diamond** (rolling car drop off), or walk behind the building (buses) as they always do. Teachers will meet students at buses and help any Kindergarten students find their classrooms.

We know the first days of school are exciting times. This year teachers have very little time to set up classrooms due to construction delays. We respectfully ask that you come the first day of school, not ahead, so that teachers can be ready for the new year.

### FIRST DAY MEETING AREAS

**Kindergarten Students** – Please proceed directly to your child’s classroom after 8:15. Your child will come directly in to school during the first week. After this time, your child will meet his/her teacher at the baseball diamond at 8:30AM. K students taking the bus will be met by staff and escorted to classrooms.

Grades 1-5 – Meet your teacher on the BASEBALL DIAMOND. Teachers will meet you at 8:30 on the BASEBALL DIAMOND. Please look for your teacher’s sign. To make it easier to find your class – here are the approximate locations of your teachers.

- Gr. 1 will meet at home plate.
- Gr. 2 will meet at first base.
- Gr. 3 will meet at second base.
- Gr. 4 will meet at third base.
- Gr. 5 will meet in the outfield between 1 and 2<sup>nd</sup> base.

Teachers will escort students to classrooms and adults will be available in hallways to help students who are not sure where to go. Students in Grades 1-5 will enter the building at 8:30.

### CLASSROOM ROOM NUMBERS

While many of our room numbers have remained the same, many students will be attending classes for the first two weeks in alternative spaces. Here are room assignments.

	Teacher/Room	Teacher/Room	Teacher/Room	Teacher/Room
Kindergarten	Lee (G4)	Day (G3)	Keenan (12)	McMullen (B1)

Grade 1	Thompson (C5)	Leach (12B)	Jones (G1)	Leveque (G2)
Grade 2	Barbacano (C1)	Curhan (C2)	Pyskaty (C3)	Thiel (C4)
Grade 3	Avery (L2)	Ong (13)	Kuschel (11)	Bennett (9)
Grade 4	Archibald (29)	Selhub (30)	Hamlin (6)	Udell/Picariello (8)
Grade 5	Taylor (1)	Pell (3)	Studley (5)	Quirk/Verity (7)

Classrooms with a LETTER in front of the number designate particular spaces in the building to facilitate finding them. All others are existing numbering.

L = Library; C = Cafeteria; G = Gymnasium; B = Back Hallway near Playground door

## FIRST WEEKS OF SCHOOL SCHEDULE

**Kindergarten** – August 28-30 8:45-12:15; September 4, 5, 7 8:45-3:15;  
September 6 and every Thursday 8:45-12:15

**Grades 1-5** – August 28, 8:45-12:15; August 29, 8:45-3:15; August 30, 8:15-12:15  
September 4, 5, 7 8:45-3:15; September 6 and every Thursday 8:45-12:15

## DROP OFF PROCEDURES

No students are allowed to be dropped off before 8:15.

### CARS

**Drop off in the morning from 8:15-8:45 will be at the MAIN ENTRANCE, and students will walk through the building to the supervised play area.**

In order to facilitate students coming to school easily and keep the traffic flowing, we ask that you encourage your child to **GET OUT OF THE CAR at any point along the front sidewalk, from the crossing guard to the front door.** Unless your child is a Kindergartner that needs help, please do not wait for an adult. Adults will be available to help young children. **DO NOT GET OUT OF YOUR CAR.** Please be sure that your child is ready to exit the car when you pull up so that you do not hold up the line. Do Not Pass in the drop off lane. Do not park in the drop off lane. Thanks!

**If your child needs assistance, please park and walk your child to the playground.**

### WALKERS

**Please walk down the sidewalk and through the building to the play area**

Do not walk behind the construction area by the K classrooms, there will be no supervision at that spot. Morning supervised area will be the Outdoor Performance Center and the Play Structure.

### BUSES

Buses will drop off at the end of the parking lot as they have in past years. Parents **SHOULD NOT PARK IN THE BACK PARKING LOT.** We have more buses this year than before. Please make sure that they can get through.

### PARKING

Parents who wish to park their cars and walk students to the meeting area should park in the front parking lot or legally on side streets.

### POLICE ENFORCEMENT

Lexington Police will be enforcing all traffic laws including those for fire lanes, idling, no parking and queuing on public roads.

## PICK UP PROCEDURES

**ALL Kindergarten students** who do not take the bus (LPS route or Extended Day) must be picked up by an adult for the first two weeks of school. Please meet your child in the front hallway by the temporary Kindergarten classrooms. After the first two weeks, K teachers will provide additional information about K pick up options.

### **EXTENDED DAY**

Extended Day students will gather in the cafeteria for attendance before riding the bus to the Central Office facility. K-2 students will be escorted to the Extended Day gathering spot.

### **GRADE 1-2 WALKERS**

Students in grades 1 and 2 who are walking, must be picked up by an adult or older sibling from Room 13. Room 13 is accessed by entering the main door and is across from the library. Please help us get all students into their spaces by waiting until 3:15 to enter the building. Given our on-going construction, please **DO NOT PLAN ON USING OUR PLAYGROUND AFTER SCHOOL.**

### **GRADES 3-5 WALKERS**

Students in Grades 3-5 with signed permission may walk home independently. If you are meeting an older student, please make arrangements to meet your child **AWAY** from the school site. The flagpole is not a good meeting site as it is at the entrance to the construction area.

### **ROLLING CAR PICK UP**

Students whose parents specify that they will be part of rolling car pick up will be dismissed by name according to the time that cars arrive. Students must have the permission of parents to go with another family. Please don't ask us to make exceptions. If you have an emergency and need to have your child picked up by someone else – please send a **NOTE IN WRITING** if at all possible.

Rolling Car pick up typically takes between 10-20 minutes to dismissal up to 300 students. Please be patient at the beginning of the year. We are working our fastest to ensure that all children leave our site safely and calmly.

**PLEASE BE THOUGHTFUL – DO NOT BLOCK LANES AND PARK ONLY IN DESIGNATED SPACES!**

### **PARKING**

If you are coming to pick up your child at school, please do not try to cut in the rolling car pick up lane. There is very limited parking at Bowman. Please park legally. If you park on the surrounding roads, do not block driveways or limit the roadway size.

### **GETTING IN TOUCH WITH YOUR CHILD'S TEACHER**

Your child's teacher will be sending you home information on best ways to get in touch. All Lexington teachers have an email address that ends in @sch.ci.lexington.ma.us. The beginning of the email is the teacher's first initial and last name. Messages can be left at the main office for teachers. Teachers do not begin work until August 27, 2012, so please be patient. Remember that email is not a confidential forum.

### **CURRICULUM MORNING**

Due to construction, the Bowman and Bridge Elementary Schools will be holding their **CURRICULUM MORNING** on Thursday September 20, 2012. Parents are invited to meet teachers and see the classrooms according to the following schedule.

#### **Thursday September 20, 2012**

8:45-9:15AM Grades 3-5 Parents Meet with Teachers; Gr. 3-5 Students at an assembly.

9:15-9:30AM Grades 3-5 Students Join teachers and parents

9:30-10:00AM Grades K-2 Parents meet with Teachers; Gr. K-2 Students at an assembly.  
10:00-10:15AM Grades K-2 Students Show parents their rooms.

Our PTA will be inviting interested parents to a coffee this morning under the shade structure after your curriculum event.

### **PRINCIPAL COFFEES**

Approximately once a month coffees are held in the library from 8:45-9:45 with the principal and other school leaders on a range of topics.

Upcoming dates: 9/14; 10/15; 11/30 (New Report Cards); 1/17; 3/8 (MCAS/Placement); 4/25; 5/24

### **SITE COUNCIL MEETINGS**

Site Council is an elected body that serves to advise the principal. It is made up of representatives from the parent body, the faculty and administration. Site Council meetings take place once a month from 7:45-8:45AM. Parent representatives are elected in the spring and faculty representatives are elected in the fall.

This year Site Council will meet on the following dates: 9/28; 10/19; 11/16; 12/14; 1/18; 3/1; 4/5; 5/3; 6/7 Agendas and full posting will be available prior to each Site Council meeting.

### **NEW STAFF MEMBERS**

We are pleased to welcome a number of new staff members to Bowman School this year!  
Please welcome:

Joshua Curhan – Teacher, Grade 2  
Maureen Picariello – Substitute Teacher for Mrs. Udell, Grade 4 (until Oct. 5)  
Kristin Verity – Co-Teacher with Mrs. Quirk  
Francine Chi – Resource Room Teacher  
Amy Rogerson – School Psychologist  
Annie O'Connor – Kindergarten Art  
Anne Carlock – Instructional Assistant  
Sean Curran – Instructional Assistant  
May Seto – Instructional Assistant

We are very excited to share with you and your children the progress of our school. We are thrilled with our new spaces and cannot wait to take full possession! Good things are worth waiting for – and our renovations are definitely “good things”.

I look forward to seeing you on August 28, 2012! If you have questions please don't hesitate to ask.

Mary