

Bowman PTA Board Meeting Minutes

February 8, 2017

Bowman Library

7:00PM Sign-In & Introductions

Gary Van Deurse, Cindy Arens, Rebecca Gorospe, Katie Quick, Valerie Machinist, Christina Lin-Butler, Millie Webster, Lisa Premerlani, Courtney Lauriat, Martha Rogers, Karin Orenstein, Flo Donaghy

7:10PM PTA Business

- Updates from VPs and Committees
- Treasurer Report
 - Income
 - Fifth grade activities-some donations have come in but not as much as budgeted. Have received some spaghetti dinner income but not any income yet for raffle tickets so expect the actual income to increase. Fifth grade activities are not generally self-sustaining so we need to keep budget on track as much as possible but no specific concerns for this year as they seem to be conscientious of budget and within reasonable realms. Two parents wanted to make a new fundraiser/tote bag for fifth grade activities-after running it by Mary, the idea was tabled in order to avoid tapping people out before the 5th grade community service projects. 5th grade committee did a paper mailing for donations and will send out another flyer/email asking for donations again
 - A “donate” button will be added to PTA website homepage to drive donations.

- Some auction income has come in-some corporate sponsors and friends of 50th sponsors
 - Battlegreen Run fundraiser made less than expected
 - Spiritwear income made more than budgeted
 - Bookfair made less than expected but expenses also less so made about same as last year's bookfair. Open for shorter amount of time which probably impacted sales
 - Membership dues were way up, even after swag costs
- Expenditures
 - half of donations to teachers have been cashed.
 - PTA recently paid for an ACT program for Shakesperience in late February, which will be done for the whole school
 - PTA tables-hoping to use Science Fair budget to buy extra tables. Waiting for Jack to spec them. Christina will check in with Jack on which tables he wants.
 - Framing for library posters for Ms. Loof. Library budget tapped out for year. Four pieces were framed.
 - Mini-grants-budget has been exhausted for the year. Suggest subcommittee to meet with Mary to further clarify the mini-grant process and how we can better manage it in the future. Martha Rogers thinks the more the process is structured the more it will work for teachers-suggests having a deadline twice/year and giving some lead time at the beginning of the year. A subcommittee will meet with Mary to discuss.
- Communications, Fundraising, Recruitment, School Support
 - Auction-invites will go out before vacation. Sign-up genius to get volunteers to help on night of auction. Looking for someone to wear the bear costume.
 - Field Day-one of the organizers backed out and the other one doesn't want to do it by herself. We need to find

another organizer or field day will not happen for the whole school. Mary very supportive of doing it for the whole school but doesn't want it to be gym teacher responsibility. Options: we find another person to help, find one person from each grade, or get additional fifth grade parents involved to help organize

8:05PM PTA discussion - Bowman

- Job Descriptions for PTA positions-Kavita Ravi is interested in helping to create job descriptions for each position. Some descriptions currently exist which will be forwarded to Kavita to have her update them and then have posted to website so people know what job responsibilities are before agreeing to volunteer
- Open positions for next year
 - VP Curriculum
 - VP Fundraising
 - VP Recruitment
 - BOKS Coordinators-nice to get someone to shadow this spring
 - Boxtops
 - Bookfair Coordinator
 - Metco Coordinator

8:25 PM PTA discussion - School District / School Committee

- A search committee has been formed to find a new LHS Principal as the current principal is retiring
- A community based task force is being formed to evaluate changing school start times
- FY2018 Budget is approved - 4.7% bigger to hire 12 more teachers/staff. Bus fee staying the same.
- Central Registration for next year-up and running

- Sandy Trach (special assistant to Dr. Czajkowski) is researching with legal counsel if PTA/Os can get info on new families registering

8:30PM Adjourn

Upcoming Events:

- 2/16: League of Women Voters candidate meeting
- 3/2: PPC sponsored School Committee Candidate Forum, Cary Library-2 positions up for reelection (a 3-year position open and a 1-year open position)
- 3/6: School Committee election-March 6