

Bowman PTA Board Meeting Minutes

May 14, 2018

Bowman Library

7:00 PM Sign-In, Welcome, and Introductions

In attendance: Lisa Premerlani, Karin Ornstein, Gary Van Deurse, Lauren Avery, Rebecca Fagan Gorospe, Courtney Lauriat, Joshua Curhan

7:10 PM PTA Business

- **Treasurers Update**

- Fifth Grade Activities
 - Committee has raised \$8817.43. They were budgeted at the beginning of the year to spend \$7000 before knowing how much would be raised. PTA voted and approved to formally raise the 5th grade activities budget to \$8817.43 so they can spend what they have raised.
 - There may be some extra money in the 5th grade activities budget. PTA supports raising budget for Moving-On Ceremony to accommodate larger class size, printing costs, compostable paper products, and additional flowers for departing staff while also being mindful of expenses. Discussed keeping all events from being “over the top”, using resources we have (PTA owns black tablecloths), etc.
 - Discussed a possible gift to the school from the 5th grade class if there is extra money left over in the account after all purchases have been made. Also discussed buying pens for each student in the class.
- Principal Discretionary Fund
 - Dr. Anton has spent all of her discretionary fund from this year and part of her carryover from last school year. Two recent purchases included a guest speaker for 3rd-6th grade and two staff dinners. There is still some money left over from last year.
- Playground supplies
 - PTA recently purchased a second installment of playground supplies as requested by the school
- Mini-grants
 - \$300 of a \$2000 mini-grant budget has been approved so far this school year. We anticipate at least one more mini-grant application to be coming in.
 - Treasurers are still trying to get clarity from Mr. Bruff about reimbursement for his basketball and books mini-grant. We received a \$300 invoice to rent the gym and are looking into this cost. Gary Van Deurse will ask for clarification on facility fees and ask Christina/Flo/Jennifer for past history about renting the gym for school events. Cindy will check in with Mr. Bruff about cost of books.

- Swag
 - A new supply of magnets has been ordered. There is a \$550+shipping cost gap in the budget, but we will make up the money when the magnets are sold (\$5 each).
- Passport to the World
 - \$1000 has been budgeted for this event but it is unclear if the money will be needed. Last Passport to the World had grant money to buy food. This year there have not been as many sign-ups to bring food as expected but they are hoping it will be pot-luck style and no food will need to be purchased. Joshua Curhan will check with Beth Glick and let her know money is available if needed, but there is no need to spend money if not.
 - Joshua Curhan, Jaclyn Anderson, Hien Nguyen and Cindy Arens are on the committee. Passports have been sent for printing. There will be a new flyer with info about how it will be run-parent supervised event, first hour outside for food, second hour in cafeteria for cultural booths, last 45 minutes-performance.
- **Membership**
 - Swag
 - Magnets have been ordered
 - Samples for other swag options passed around-stainless steel water bottle, pencil sharpener, cooler bag, tote bag, insulated thermos tote or insulated snack bag. Thermo tote less expensive, cooler bags can be added for higher end. Group agreed that the thermo tote is preferable and a waterbottle should stay as a lower end option. Discussion about high-end vs low-end options.
 - Swag for next year will be ordered now and paid for out of next year's budget.
- **Planning for Next Year**
 - Kindergarten Screening
 - PTA will be at Kindergarten screening this year to tell people about the PTA, encourage membership, and let new incoming families know about volunteer opportunities. We will get people's email addresses so we can follow up with them over the summer and encourage them to sign up for MSA. We also need to make sure the *Everything You Need to Know about Bowman* handbook is updated. Hoping to put PTA information in summer mailing.
 - Auction/Fundraising event
 - PTA needs an event during the 2018-2019 school year that will raise \$20,000
 - Rebecca Fagan Gorospe may have a lead on someone who would organize a fundraising event.
 - Evening auction not well attended last year but it does raise the money we need. PTA has received feedback that it is unappealing to many

Bowman families. We brainstormed other options that might be more inclusive of the community while still raising \$20,000: parent/child dance or family dance with auction component? Breakdancer (scouts), something similar to Waldorf fair or Estafest? Many smaller events instead of one big event? Noted how successful the class basket raffle is. Are there other small events that could be done?

- Would like to establish a committee to brainstorm ideas and come up with a plan and then recruit people to implement it. Interested people for a committee are: Lauren Avery, Rebecca Fagan Gorospe, Karin Ornstein, Courtney Lauriat, Gary Van Deurse, Cindy Arens, Lisa Premerlani, Hien Nguyen, Joshua Curhan
- Teacher auction items have always done well and we should incorporate them into whatever event is planned. Another suggestion is for each class to make some sort of art project to be auctioned off.
- PMC Ride
 - Rebecca Fagan Gorospe is captain of the Bowman team and encourages people to sign up soon before the event fills up.
- Playground Update
 - A group met with a representative from the Lexington Facilities Department (Shawn Newell) as well as Megan O'Brien and Tom from the playground manufacturing company to share their input. They will put together new sketches to incorporate the suggestions/feedback (swings/climbing structure wanted by kids).
 - Playground is partially being funded by CPA funds and needs to be ADA and handicap friendly. The existing large play structure will be refurbished. Taking everything else away and adding a secondary structure, smaller rope structure, 8 swings (1 of which will be handicap accessible), platform swing. The playground will also be refurbished with a rubber material. Final plans need to be sent back to Mary for approval. Structure will have tremendous improvement and is expected to be ready by July.

8:15 PM Any other Business

- There will be a Principal update on Friday afternoon at Bowman
- Presidents will look into a date for a possible end-of-year picnic
- Presidents will coordinate a thank you/goodbye gift for Mary from the PTA
- Rebecca Fagan Gorospe would like to only post the Broadside on a website next year and not send a PDF. She will write up a detailed process.

8:30 PM Adjourn

Next PTA meetings

- June PTA Party 6/14/18 at 6:30pm at Gary Van Deurse's house. Please let PTA Presidents know of anyone who is graduating

Upcoming Events:

- 5/29-6/1: Staff Appreciation
- 5/31: Passport to the World